

Minutes for May 4th, 2015 Postdoctoral Society Executive Council Meeting

Attending: Sridhar Radhakrishnan, Aynur Gunenc, Rachel Hao, Mark Coletti, Jaroslav Jansky and Maneesha Mohan

Guest: Lasse Jensen, The Eberly College of Science

Announcements

- New domain name for website: <http://www.psupostdoc.org/>
- Passwords for all accounts consolidated in a Box folder and shared with everyone
- Most council members joined Slack
- Mentor-Mentee awards initiated. Email to faculty send out on 05/04/15
- Website is now linked to the postdoc society gmail address. Contact Us form submissions are now directed to gmail account
- Moving wiki content to web site will be ongoing, as will be adding new content
- Mark sent the additional receipt needed by OPA
- Christy touched base with the OPA regarding postdoc information that needs to be updated on their website. The estimated timeframe is this week.

Discussions

New executive council members

- Sridhar and Aynur joined as new executive council members.
- They need access to the Box account.
- Aynur offered to compile a short description about her visa requirements, roadblock and the problems encountered while coming to US. This can be added to the box account.
- Idea to get this kind of information from many incoming postdocs and make it as a document.

Eberly College of Science committee

- Dr. Lasse Jensen explained the mentoring program under review for the college.
- Invited our comments on the document drafts created for the same.
- It will be posted in our Box account.

Mentor- Mentee awards

- We can have a meeting on May 18th after we receive all the applications.
- It is of concern that the email was send out very late to the faculty.
- Rachel got a query about the eligibility of postdoc who is leaving May 31st. This would still be valid as postdocs are evaluated based on their contributions while working at PSU.

Writers group

- Suggestion to add the group members as a channel on Slack
- Since we stopped advertising through email, the population of attendee has dwindled. Hence, send out emails again.

PSPS Listserv

- Add Richard as an administrator for the PSPS account.

PSPS website

- Add Old Main photo to the website
- Bylaws need to be posted
- Minutes need to be added

Office of Postdoctoral Affairs website

- Requested the new list of council members to be posted on the Office of Postdoctoral Affairs website and change of all old information on the website.

- Requested to put up a link of the weebly website on this website.
- The changes should be made this week

Minutes for meetings

- Add minutes to webpage (Under 'Resources' tab)

New President for PSPS

- Mark as of now will leave end of June unless he has new grant money.
- We need new president.
- This time we need to receive nominations and conduct an election if required (multiple nominations)

Next General meeting

- Jaro suggested general meeting at the end of the fiscal year in July.
- Mark suggested the next one in the Fall.

Summary of action items

- Add the writers group members as a channel on Slack – Jaro
- Add Richard Gabel as administrator for the listserv - Mark
- Send Old Main photo for the website – Mark
- Post Old Main photo on the website – Christy
- Keep track of changing the old information on the Office of Postdoctoral Affairs website and link of webpage to this website – Christy
- Add minutes to webpage (Under 'Resources' tab) – Christy
- Decide about next meeting on May 18th – Mark
- Provide Sridhar and Aynur access to Box a/c – Mark
- Send out emails for writers group – Jaro
- Work on arranging the first outdoor activity of the summer – Joe and Sridhar
- Get the written information about the mentoring program initiated by Eberly College of Science and add it to the Box account – Mark
- Short description about her visa requirements, roadblock and the problems encountered while coming to US – Aynur
- Post the description from Aynur to Box account - Maneesha